

**St Agnes Parish Neighbourhood Development Plan**  
**Focus Group Meeting FG1 Minutes 8th December 2015**  
**Venue: 65 Goonown Start time: 5.00pm End time: 6.15pm**

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[www.stagnesndp.org](http://www.stagnesndp.org)

## **Notes of the focus group**

**Homes, school places, open spaces, sport and recreation, health and social care.**

### **1. Apologies and welcome**

We received apologies from:

- Effie Harris
- Robbie Walton
- Vicki Crwys-Williams
- Jenny Doble
- Lesley Harris

The following attended

- Jinny Clark
- June Crossland
- Bob Crossland (chair)
- Janet Pearce
- Jackie Cotton
- Annabel Aguirre

### **2. The Minutes of the meeting held on 9<sup>th</sup> October**

These were accepted as a true record.

### **3. Matter arising**

There were no matters arising.

### **4. Declarations of conflicts of interest.**

There were no conflicts of interest to report.

### **5. Report back from meeting with Nick Marsden Housing Officer**

June Crossland reported on the meeting she attended with Robbie Walton and papers were circulated. The meeting agreed that the Housing Needs Survey questionnaire developed by Cornwall Council provided a good basis for developing a questionnaire for the parish.

It was agreed that:

- Bob Crossland would circulate the papers to members
- All would read and comment responding to BC by the next meeting

- June Crossland and Robbie Walton (if available) would meet with CRCC prior to the next meeting to consult regarding Housing Need and community land trust.
- At the next meeting the group would agree a draft questionnaire for approval by the steering group

In other areas a posted questionnaire had a low return rate and discussion focused on the need to ensure that the questionnaire will be accessed by as many people as possible through different mechanisms and media. It was also agreed that the design should be engaging and that care would be needed to ensure co-ordination with other focus groups engaging in community consultation.

#### **6. Potential Expenditure report to steering group**

June Crossland informed the meeting that Cornwall Council would deliver a housing needs survey (develop questionnaire post the questionnaire and analyse the results at a cost of £1.25 per household (there is a potential to negotiate)). The meeting noted the low return rate in Ludgvan parish and considered that with 3,750 households in the parish this may not offer value for money for the potential return. It was agreed that Jinny Clark would clarify the budget available to undertake a Housing needs.

#### **7. Progress on evidence gathering**

Further information has been gathered on open spaces, housing and sports clubs. Bob Crossland will collate the new information and circulate. Jenny Doble will meet GPs later in January.

#### **8. Date of next meeting**

**We will meet on Monday 11<sup>th</sup> January at 5.00pm at 65 Goonown**