

**St Agnes Parish Neighbourhood Development Plan  
Focus Group Meeting FG1 - Minutes 9th November 2015  
Venue: 65 Goonown Start time: 5.00pm End time: 6.45pm**

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[www.stagnesndp.org](http://www.stagnesndp.org)

## **Notes of the focus group**

**Homes, school places, open spaces, sport and recreation, health and social care.**

### **1. Apologies and welcome**

One apology was noted Effie

(Jinny to provide Bob with contact details)

The following attended

- Jinny Clark
- June Crossland
- Bob Crossland (chair)
- Janet Pearce
- Jackie Cotton
- Jenny Doble
- Vicki Crwys-Williams
- Annabel Aguirre
- Robbie Walton

### **2. The Minutes of the meeting held on 12<sup>th</sup> October**

These were accepted as a true record

### **3. Matter arising**

There were no matters arising.

### **4. Terms of reference.**

To be circulated with the notes of the meeting. The TOR had been approved by the Steering Group and Parish Council. It was noted that focus group members are not required to complete the register of interests, but will adhere to Nolan principles. Declarations of potential conflicts of interest will be a standing agenda item.

### **5. Focus Group membership**

A brief discussion regarding membership of focus group concluded it was important the group did not become too large nor too "St Agnes centric". Better representation from across the parish is required.

### **6. Issues and contact**

The document was discussed. It was agreed that housing is the key driver and that this impacted on and was influenced by school places etc. The group agreed that information gathering is the first step and that individuals would take the lead across the issues. See updated issues and contacts document.

### **7. Next meeting**

The group will next meet on 8<sup>th</sup> December at 5.00pm at 65 Goonown