

**St Agnes Parish Neighbourhood Development Plan**  
**Meeting 23 Minutes – NDP – 8/3/2017**

Venue: St. Agnes Parish Rooms, Start time: 7pm. End time: 8.12pm



[www.stagnesndp.org](http://www.stagnesndp.org)

**1. Welcome and Introductions, apologies for absence**

**Attendees;**

**Cheryl Marriott**

**Mike Bunt**

**Mike Lunn**

**Alan Clark**

**Jinny Clark**

**Pauline Barrow**

**Roger Radcliffe**

**Lynn Davies**

**June Crossland**

**Dawn Brown**

**Martin Ripper**

Robert Wetherill

Diane Wetherill

Steve

Bob Crossland

**Apologies received:**

None

As the post of secretary for the Steering Group remained vacant R. Radcliffe agreed to take notes.

- 2. Minutes from Last Meeting:** The minutes were corrected in respect of the finance report and approved.

**All outstanding ACTIONS from previous meeting: (not covered by the agenda) had been carried out.**

M. Bunt confirmed that up to date aerial photographs would be available for use in the forthcoming village boundary survey for the five villages courtesy of G. Prisk and his microlite aircraft.

R. Radcliffe reported that he had made contact with Goundry's Estate Agents regarding current demand for housing in St. Agnes parish. He had received a very positive response along with a comment that it was surprising that local agents were not more regularly consulted in housing surveys. It was clear from the conversation that bungalows were still very popular with prospective buyers (if not with developers) and that there was also strong demand for apartments both for older people and younger buyers. The agent expressed a willingness to participate in future housing surveys.

It was noted that the NDP Chairman had responded to Cornwall Council expressing the views of the NDP Steering Group in respect of the Community Investment Levy (CIL); the Council had recently requested the views of NDP groups, town and parish councils and others. The NDP's letter echoed the response of St. Agnes Parish Council, an important point made in both responses being that the housing valuation zone in which St. Agnes had been placed resulted in an under estimate of the true value of housing in St. Agnes parish and thereby devalued any likely developer contributions to the local CIL fund from future housing developments.

**3. Feedback from the Parish Council**

- Pauline Barrow reported that the Parish Council were regularly updated on the NDP Steering Group's progress. There was no formal feedback to relay at this time although the Parish Council had been impressed with the 'Thank you' feedback newspaper sent to householders. It was also noted that the Chairman of St. Agnes Parish Council would be contacting Newlyn East Parish Council to encourage them in their efforts to begin the process of developing an NDP for their parish.

**4. Summary of progress of Focus Groups:**

**FOCUS GROUP 1 – Housing, Education and Community Facilities**

- All draft policies had been updated and sent to the NDP chairman ready for further development by the Policy Working Group.
- New maps had been received from Cornwall Council showing all approved housing developments. The maps would be used in the settlement boundary workshop. It was agreed that a special meeting would be held aimed at a wider audience and the boundary to each of the five villages discussed in turn.

**ACTION: M. Bunt to book a suitable venue for the special meeting on settlement boundaries and to invite representatives from each village drawn from those who had previously expressed interest in such work at previous NDP consultation exercises.**

#### **FOCUS GROUP 2 – Landscape, Natural and Built Environment**

- June Crossland, Peter Rose and Roger Radcliffe had met to consider ‘Landscape Character Assessment Management Guidelines’ for St. Agnes NDP, these were now in preparation.
- The ‘brief’ for the Village Character Assessments had been written. A briefing note to the Parish Council Chairman would be produced so that an item could be included on a Parish Council agenda in accordance with the tendering process.
- Cheryl Marriott and Bill Makin were finalising draft policies in respect of wildlife.

#### **FOCUS GROUP 3 – Business, Employment and Infrastructure**

- Alan Clark reported that all draft policies had been updated as far as possible and that these would be the subject of one more Focus Group meeting prior to being sent to the NDP chairman in time for the first meeting of the Policy Working Group.

#### **5. PROJECT SUPPORT GROUP - Update:**

Nothing to report this time.

#### **6. Policy Direction**

- It was agreed that Coleen would be sent batches of the updated draft policies.
- The Policy Working Group would meet in the last week of March to discuss the draft policies further.
- The April Steering Group meeting would provide the forum for feedback on draft policies from the Policy Working Group and officers of Cornwall Council.

**ACTION: Cheryl Marriott to convene the first meeting of the Policy Working Group.**

#### **7. Project Plan**

- Alan Clark reported that the project plan had been updated to include the production and distribution of the proposed Executive Summary of the final NDP Plan to all households in the parish.

#### **8. Finance and Fundraising**

Nothing to report this time.

#### **9. AOB**

Cornwall Live had requested a meeting with the Chairman to produce an online news item about the NDP process in St. Agnes parish. It was agreed that this advertising medium would soon provide an opportunity to explain the Steering Group’s proposed document to all households setting out the draft policy direction. In the meantime, it was suggested that the Chairman uses the opportunity to amplify the feedback contained in the ‘Thank you’ newsletter already delivered to householders.

**ACTION: Cheryl Marriott to speak to Cornwall Live.**

#### **10. Date and Location of next meeting**

Date: 12/04/2017 between 6.45pm and 9.00pm.

Venue: Mount Hawke Methodist Hall.