

**St Agnes Parish Neighbourhood Development Plan Steering Group
Minutes of the Wednesday 7th June 2017 Meeting**

Mithian Village Hall (please car-share if possible)



1. Present:

Cheryl Marriott	Pauline Barrow	Roger Radcliffe	
Mike Lunn	Martin Ripper	Alan Clark	Jinny Clark
Lyn Davies	Mike Bunt		
Sue Herman			
Rob Wetherill	Di Wetherill		

2. Apologies received.

Apologies received from Dawn Brown, June and Bob Crossland

3. Actions from previous meetings (not covered by the agenda)

Housing need accuracy

Jinny Clark would be meeting with Nick Marsden and Pete Mitchell to ascertain the accuracy of the housing figures. Jinny to report back.

Roger sought reassurance about where the NDP survey fitted in at Regional, county and local level figures

Action Jinny to let Bob Crossland know that this discussion arose and to invite Mr Nick Marsden to a meeting of the Steering Group.

Robbie provision of summarised concerns – Not received. Cheryl to chase up and copy Jinny in.

4. Feedback from the Parish Council

No information from the Parish Council. Consultation event dates were minuted.

5. Focus Group Updates:

- Focus Group 1 - Housing, Education & Community Facilities

Progressed, policy templates to be printed.

- Focus Group 2 - Landscape, Natural & Built Environment

Emails sent to focus group members for item updates. Roger had hoped that the Landscape character assessment would be completed and the final document given for consideration. Update required.

Cheryl meeting with Bill Makin to discuss wildlife.

Cheryl will print wildlife and historical environment policies.

Cheryl will forward to Mike Bunt to action.

- Focus Group 3 - Business, Employment & Infrastructure

All policies commented on by Coleen and those comments were being reviewed.

6. Programme Update

Alan – programme updated in view of policy direction

Looking at draft NDP being given within 100 days to go through.

Oct 2018 now given as a provisional finishing date.

At the next meeting the group should go through what is left to do.

Roger recommended having a sweep up exercise following the consultation events, making a check list of items to be considered by the appropriate Focus groups.– such as advertising in the countryside, mineral dredging off coast Cornish language and pressure area for beaches prior to formalising the NDP.

7. Consultation Events:

Bob and Alan collecting boards and meeting at Porthtowan Village Hall

A programme of volunteers for each event had been produced by Mike Bunt.

To gather number of attending it was agreed that a register would be placed on a table.

Sue to forward Mike Lunn copy of previous attendance record.

- Display content and logistics 4pm – 7pm each day:
- Monday – 12th June, Porthtowan Village Hall – Main Hall
- Tuesday - 13th June, St. Agnes Miners' & Mechanics Institute – Enys Room
- Wednesday –14th June, Mount Hawke Methodist Church (at the Chapel)
- Thursday – 15th June, Mithian Institute
- Friday – 16th June, Blackwater Village Hall – Main Hall

Advertising for consultation event.

Mike Bunt confirmed that leaflets had gone out in Bolster, that Survey Monkey was nearly ready to go live. Suggested that Bob should advise go live date, next Monday or Friday and the survey to close 7th July.

Mike also confirmed the information he would gather and produce for each event.

A3 aerial photos of each ward

A1 basement boundary prints

Stock of stickies and post it notes

Print off 150 feedback sheets for Settlement boundaries, with correction made on question 4

The format for information gathering was discussed.

Attendees to place stickers directly on a sheet of paper. Yes =Green or No = Red dots - if no explanation can be given on post it note.

Mike to purchase stickers.

Agreed that Settlement boundary maps for all wards would be available at each consultation event.

8. Finances & fundraising

Mike Lunn noted that there were nearly 22 thousand pounds remaining in NDP funds, but that at the next meeting when the programme was reviewed there would be several items requiring expenditure. Therefore he asked if budgets could be produced by the individual focus groups in relation to the current programme

9. AOB

Mike Bunt suggested that Martin and Sue should sign a declaration of interest form.

Informed the group of a current Planning application which is outside the village envelope, where the planning officer was minded to approve as there was no weight given to settlement boundary.

Agreed could send draft policy and maps etc from the emerging NDP to Pete to distribute to all Officers.

Martin to be included on all circulation lists. m.rip@virgin.net

10. Date & Location of next meeting:

Wednesday 12th July, Blackwater Village Hall